



# NDCI

## NATIONAL DRUG COURT INSTITUTE

### Sample New Staff Orientation Sheet for Drug Court

Welcome to your new role with Drug Court. Please complete the following check-list to learn about Drug Courts and how your role on the team can positively change lives.

**Received/Read the Policy Manual**

**Received/Read Participant Handbook**

- Understand the Phase Structure & Phase Requirements

**Review the Courses on Treatment Courts Online [www.treatmentcourts.org](http://www.treatmentcourts.org):**

NDCI Training Videos	Role of Treatment Provider	Role of Coordinator
Role of Probation Officer	Moral Reconciliation Therapy	ASAM Criteria
Drug Testing	Drug Use and Addiction	Cultural Competency
Trauma Informed Care	Incentives & Sanctions	Maximizing Participant Interactions
Role of Defense Attorney	Confidentiality	Procedural Fairness
Building Capacity	Role of the Prosecutor	Evidence-Based Practice

**Review the Following NADCP Publications:**

- **Adult Drug Court Best Standards Volume I & II**  
<https://www.ndci.org/resources/publications/standards/>
- **Targeting the Right Participants for Adult Drug Court**  
[https://www.ndci.org/wp-content/uploads/Targeting\\_Part\\_I.pdf](https://www.ndci.org/wp-content/uploads/Targeting_Part_I.pdf)
- **Behavior Modification 101 for Drug Courts: Making the Most of Incentives and Sanctions**  
<https://www.ndci.org/wp-content/uploads/BehaviorModification101forDrugCourts.pdf>
- **Six Steps to Improve Outcomes for Adults with Co-Occurring Disorders**  
<https://www.ndci.org/wp-content/uploads/C-O-FactSheet.pdf>

**Complete the Essential Elements of Adult Drug Courts online training**

[https://courses.ncsc.org/course/NDCI\\_Essentials](https://courses.ncsc.org/course/NDCI_Essentials)

**Sign Up for the Latest Trainings, Publications, Webinars and NADCP Events!**

Visit [www.ndci.org](http://www.ndci.org) for more information